



1974-2024
Golden Jubilee Year

M KRISHNA LAW COLLEGE, HASSAN.

(Under the Auspices of the Malnad Technical Education Society (R), Hassan.)

(Affiliated to the Karnataka State Law University, Hubballi)

Accredited by the NAAC with B+ Grade.

Salagame Road, Behind All India Radio, HASSAN - 573 202, (Karnataka)

Phone : (O) : 08172-245406, Fax (P) : 08172-245414

e-mail : principalmklchn@yahoo.co.in

Website : www.mkrishnalawcollege.com

Ref. No. : MKLC

Date :

POLICY DOCUMENT CODE OF CONDUCT

1. For students, professors, administrators, and other personnel, the institution has established a code of conduct. This aims to give all college stakeholders a more comprehensive understanding of all institutional policies, rules, and procedures, rules for the efficient execution of academic and extracurricular activities, as well as the achieving and carrying out disciplinary societal obligations at many levels.
2. The institute realizes the significant responsibility that comes with the profession of education, all parties involved are expected to abide by the moral guidelines established by the college.
3. The college also employs a system of professional ethics and remedial actions that will assist in identifying any type of code of conduct violation and in taking the appropriate actions to restore the desired results. The website features a copy of the Code of Conduct.
4. A committee has been established to oversee adherence to the same. The committee shall be known as the Code of Ethics Committee.
5. The primary duty of the Code of Ethics Committee would be:
 - a. To ensure that all the ethics as prescribed by the policy are being adhered to.
 - b. In case of noncompliance of the prescribed ethics, the committee has the authority to initiate a suomoto action.
 - c. The committee is also authorized to the deals with the complaints received pertaining to the noncompliance of the prescribed ethics.
 - d. To also conduct regular meetings for updating the policy with time, if the need be.
 - e. To be fair, just and reasonable while deliberating the administrative matters.
6. Students: All the students who are enrolled for LL.B would fall under the category of students for the purpose of this policy.
 - a. Teaching Staff: All the lecturers, Assistant Professors, Associate Professors, Professors and Clock Hour Basis Lecturers would fall under the category of Teaching Staff for the purpose of this policy.
 - b. Administrative Staff: All members of Accounting, Auditing and Administration would fall under the category of Administrative Staff for the purpose of this policy.
 - c. Library Staff: Members who are working in the Department of Library at any position would be considered a part of Library Staff for the purpose of this policy.




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- d. IQAC: Members who are working in IQAC at any position would be considered a part of IQAC Department for the purpose of this policy.
7. Institute appreciates the following values and expects all its stakeholders to inculcate them:
- Honesty
 - Trustworthiness
 - Transparency
 - Accountability
 - Loyalty
 - Respect for all
 - Adherence to the Rules and the Law
 - Respect towards Nation
 - Tolerance
 - Inclusivity
 - Good Faith




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CODE OF CONDUCT FOR STUDENTS

The Student Code of Conduct sets out the standard of conduct expected of students. It holds individuals and groups responsible for the consequences of their actions. Failure to fulfil the responsibilities may result in the withdrawal of privileges or the imposition of sanctions. M. Krishna Law College (MKLC), Hassan is a community of students, faculty and staff involved in learning, teaching and research and other activities. All members of this community are expected to conduct themselves in a manner that contributes positively to an environment in which respect, civility, diversity, opportunity and inclusiveness are valued, so as to assure the success of both the individual and the community. The student code of conduct reflects a concern for these values and tries to ensure that members of MKLC and the public can make use of and enjoy the activities, facilities and benefits of MKLC without undue interference from others.

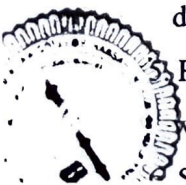
The Code applies to conduct that occurs on or near the premises of the M. Krishna Law College, Hassan. It applies to conduct that occurs elsewhere if it is related to College sponsored programmes or activities, or in the context of a relationship between student and a third party that involves the student standing status or academic record at M. Krishna Law College, Hassan.

The College rules have been divided into various sections and students are expected to adhere to the code of conduct mentioned therein. Please note that noncompliance with the College rules shall lead to consequences which may also include dismissal from the law College.

1. Students will not use obscene or invasive language.
2. Students will not wreck or damage College property. Any damage to College property should be reported to the Principal immediately.
3. Students will not litter in (or outside) the College premises.
4. Students will not miss classes while in College and will not leave the College campus during school hours without prior permission of the Principal.

5. Pestering, aggression or violence in any form is gross misconduct for which the College will take strict disciplinary action if required.

6. Students are expected to have present for all classes.



PRINCIPAL

among themselves due to physical, cultural and economic considerations.

7. Students are expected to be environment friendly.
8. Strict action will be taken against students who are found using illicit or narcotic substances and behaving inappropriately on the premises.
9. Students who violate the College rules will not be permitted to represent the College in any inter- college sports or other activities irrespective of individual interests or talent

Punctuality:

1. Students are expected to have a strict adherence to College timings. Students will not be permitted to enter the College after commencement of College time.
2. Students must report to class on time after break or activity periods.

Grooming:

1. Students should be in the proper uniform as prescribed.
2. Students are not permitted to wear expensive or flashy jewellery, watches and other accessories.

Use of Mobile and Digital Technology:

1. Students are not permitted to carry mobile phones on the College premises. In case a student has to carry a phone for extraneous reasons, arrangements will be made to deposit the phone at the College office during College hours.
2. Students will not indulge in inappropriate use of the College computers or networks.
3. Students are not permitted to bring valuable electronic devices (iPods, cameras and tablets etc). Without the prior permission of the principal.
4. Strict action will be taken if it comes to the notice of the College authorities that any student is involved in possession and circulation of inappropriate digital content on mobile devices.

Leave of Absence:

1. Students must have a minimum attendance of 75% during the academic year in order to take the College examinations.
2. In case of missing College, a leave application must be presented to the College duly signed by the parents/guardian.
3. In case of absenteeism due to illness, students must present a medical certificate to the College.
4. Long leave may only be taken with the prior permission of the Principal.
5. No student is permitted to leave College during College hours without a valid permission slip from the class teacher/ Principal.


Code of Conduct on the Sports Field:

1. Sports are to be played with the correct spirit of sportsmanship.
2. Aggression, fighting on the field and using abusive language will invite strict disciplinary action from the authorities.



1974
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CODE OF ETHICS FOR COLLEGE STAFFS

CODE OF ETHICS FOR TEACHERS

Professional ethics in education outlines teacher's primary responsibilities to their student's and defines their role in a student's life. The prescribed guidelines of UGC on professional ethics for teaching profession is adopted in its entirety by our Institution and they are as under:

TEACHER AND THEIR RESPONSIBILITIES

Whosoever adopts teaching as a profession assumes the obligation to conduct the ideal of the profession. A teacher is constantly under the scrutiny of his students and society at large. Therefore every teacher should see that there is no incompatibility between his precepts and practice. The national ideals of education which have already been set forth and which he/she should seek to inculcate among the students must be his/ her own ideals. The profession further requires that the teachers should be calm, patient and communicative by temperament amiable in disposition.

Teachers should:

- Adhere to responsible pattern of conduct and demeanour expected of them by community.
- Manage their private affairs in a manner consistent with dignity of profession.
- Seek to make professional growth continuous through study and research.
- Express free and frank opinion by participation in professional meetings, seminars, conferences towards contribution of knowledge.
- Maintain active membership of professional organizations and strive to improve education and profession through them.
- Perform their duties in form of teaching, tutorial, practical, seminar and research work conscientiously and with dedication.
- Cooperate and assist in carrying out functions relating to educational responsibilities of the college and the university such as assisting in appraising applications for admission, advising and counselling students as well as assisting the conduct of university and college examination including supervision, invigilation and evaluation.
- Participate in extension, co circular and extra circular activities including community service.

TEACHERS AND STUDENTS

Teachers should:

Respect the right and dignity of the student in expressing his/ her opinion.




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M. KRISHNA LAW COLLEGE

- Deal justly and impartially, with students regardless of their religion, caste, political, economic, social and physical characteristics.
- Recognize the difference in aptitude and capabilities among students and strive to meet their individual needs.
- Encourage the students to improve their attainments, develop their personalities and at same time contribute to community welfare.
- Inculcate among students scientific outlook and respect for physical labour and ideals of democracy, patriotism and peace.
- Be affectionate to students and not behave in a vindictive manner towards any of them for any reason.
- Pay attention to only the attainment of the student in the assessment of merit.
- Make themselves available to the students even beyond their class hours and help and guide the students without any remuneration or reward.
- Aid students to develop an understanding of our national heritage and national goals.
- Refrain from inciting students against other students, colleagues or administration.

TEACHERS AND COLLEAGUES

- Treat other members of the profession in the same manner as they themselves wish to be treated.
- Speak respectfully to other teachers.
- Refrain from lodging unsubstantiated allegations against colleagues to higher authorities.
- Refrain from allowing considerations of caste, creed, religion, race or sex in their professional endeavour.

TEACHERS AND AUTHORITIES

- Discharge their professional responsibilities according to existing rules and adhere to procedures and methods consistent with their profession in initiating steps through their own institutional bodies and professional organizations for change of any such rule detrimental to the professional interest.
- Refrain from taking any other employment and commitment including private tuitions and coaching classes which are likely to interfere with their professional responsibilities.
- Cooperate in formation of policies of the institution by accepting various offices and discharge responsibilities which offices may demand.
- Cooperate through their organization in the formulation of policies of other institutions and accept offices.
- Cooperate with authorities in betterment of the institution keeping in view the interest and in conformity with dignity of profession.
- Should adhere to conditions of contract.
- Give and expect due notice before change of position is made.
- Refrain from availing themselves of leave except on unavoidable grounds and as far as practicable with prior intimation keeping in view their particular responsibility for completion of academic schedule.

TEACHERS AND NON TEACHING STAFF

- Teachers should treat non teaching staff as colleagues and equal partners in a cooperative undertaking within every educational institution.
- Teachers should help in the function of joint staff councils covering both teachers and non teaching staff.




PRINCIPAL
M. KRISHNA LAW COLLEGE
HASSAN

TEACHERS AND GUARDIAN

- Try to see through teacher's bodies and organizations that institutions maintain contact with guardians, their students, send reports of their performances to the guardians whenever necessary and meet the guardians in meeting convened for the purpose of mutual exchange of ideas and for the benefit of institution.

TEACHERS AND SOCIETY

- Recognize that education is a public service and strive to keep the public informed of the educational programmes which are being provided.
- Work to improve education in the community and strengthen the community moral and intellectual life.
- Be aware of social problem and take part in such activities as would be conducive to progress of society and country as a whole.
- Perform duties of citizenship, participate in community activities and shoulder responsibility of public offices.
- Refrain from taking part in or subscribing to or assisting in any way activities which tend to promote feeling of hatred or enmity among different communities, religions or linguistic groups but actively work for national integration.

CODE OF ETHICS FOR OFFICE STAFF

Office staff of the College shall adhere to the following code of ethics –

- Respect for the values, vision and mission of the institution;
- Maintaining professional boundaries with students and staffs;
- Must act with integrity and supportive to other staff members;
- Always keeping up with the required standards for every assigned task;
- Confidentiality with regard to all internal matters;
- Always adhere strictly to the official resumption/ closing time.




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